



Big Local North East Hastings Commissioning Specification 2017/18

Advance in Years

Big Local North East Hastings would like to commission a service for people in receipt of the state pension who would benefit from acquiring IT skills to reduce their isolation and enable access to services provided online. Proposals are invited from constituted groups, charities, not for profit organisations, and businesses. The value of this commission is £10,000.

Background

Big Local North East Hastings is a ten year, community led programme that encourages local residents to identify local needs and take action in response to them.

More information about Big Local North East Hastings, including a map of the Big Local area, can be found at www.biglocalnortheasthastings.org.uk.

More information about the national Big Local programme can be found at www.localtrust.org.uk.

The Resident Led Partnership (RLP), which runs Big Local North East Hastings, has a vision for the Big Local Area which is that in 2024, North East Hastings will be a GREAT place to:

- **G**row up in
- **R**aise a family
- **E**njoy Life and keep well
- **A**dvance in Years
- **T**rain, learn and earn a living

To help achieve this vision, the RLP has allocated funding in 2017/8 to the **Advance in Years** theme to commission the delivery of a service that will benefit older residents of the Big Local Area.

Delivery Specification

We are seeking high quality, personal training delivered by experienced trainers in a safe and welcoming environment. The delivery organisation will be expected to recruit suitable trainees through local promotion or community contacts. The aim is to give skills and confidence to local pensioners who currently have no or little experience in this field so that they can participate in the digital world, thus reducing some aspects of their isolation.

The value of this commission is £10,000 and should include all costs, fees and expenses. No additional funding is available.



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Services to be provided

- IT training so that the trainee can use email, Facebook, FaceTime and/or other services that enable contact with family and friends. In addition, trainees should be able to access online services and be able to make purchases online.
- A device with a SIM card that doesn't require a home router should be made available to the trainee so that he or she can instantly use and consolidate their new skills.
- Training should take place in a suitable community venue within the Big Local area.
- Delivery should take place within a four month period from the commencement of delivery, which is expected to be during spring 2018.

Other information

The successful organisation will enter into an agreement with Hastings Voluntary Action which is the Locally Trusted Organisation for Big Local North East Hastings.

A brief progress report after one month of delivery will be required. The organisation will also be expected to conduct appropriate evaluation so that participants' views and experiences can be assessed.

Upon completion of delivery, the successful organisation will be asked to provide a detailed report to the Resident Led Partnership that can inform future delivery. This may include case studies and photos.

Before applying, please read the companion document "Information for Applicants".

Proposals

Proposals to deliver this service should include detail about:

- The expected number of people that can be trained with the available funding.
- The experience of the trainer(s) in working with similar categories of trainees
- The training venues
- Course content
- How access to devices will work both during the course of delivery and when it has ended. It is envisaged that the purchase of devices will form part of the delivery and will be available on a loan basis to trainees as required. This may require working in conjunction with existing community organisations.
- How trainees will be recruited.
- Additional services that have not been included in this specification but will add value to the project and enhance the experience of the trainees or their ability to participate e.g. transportation.
- Copies of your organisation's safeguarding, equal opportunities and volunteer policies